



UCD REGISTRY

2022/23 Curriculum Management Update - Modules: Final Changes to Requirements/Prior Learning

To: Module Coordinators

CC: Heads of School, School Heads for Teaching & Learning, Chairs of Governing Boards, Programme Deans, Vice Principals for Teaching and Learning, College/School Office Directors, School Managers, Programme Directors, College/School Administrators, Programme Managers

Dear Colleagues

The Requirements/Prior Learning (module requisites) section of the module descriptor is now closed for direct edit on the [My Modules](#) menu on the [Curriculum Management System](#) (CMS). This earlier timeline arises because of the operational importance of this information for registration preparations.

If final amendments or corrections to Requirements/Prior Learning information are required, please complete this [Module Descriptor Change Request Form](#) for implementation by the Curriculum Team. This facility will be available until 9 September. From 12 September onwards, any amendments to Requirements/Prior Learning must be requested and approved as a module [exemption](#).

All other sections of the descriptor will remain open for edits on the CMS as per the published [Module Descriptor Edit Timelines 2022/23](#).

If you have any queries on the details above, please contact your [College Liaison](#) or curriculum@ucd.ie.

Kind regards

Kate Griffin
Deputy Director of Administrative Services
UCD Registry

Useful Links

[Contact your College Liaison](#)

[Drop-in with Curriculum \(Zoom\)](#)

[Module Descriptor Edit Timelines for 2022/23](#)

[How to use the Module Descriptor](#)

[Editing the Module Descriptor \(video guide\)](#) / [Module Descriptor Checklist](#)

[Modules Missing Data](#)

[Curriculum Management Reporting - InfoHub](#)

[Academic Regulations](#)

Get in Touch



Curriculum Team



Tierney Building